



1st Annual Salsa Festival – Sunday, June 15th 2014
Event Hours: 12pm-5 p.m. Set Up: 11am Take down: After 6pm
Lake Yosemite Rotary Cove
5714 Lake Rd, Merced, CA

VENDOR NAME: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

PHONE: () _____ CELL: () _____ FAX: () _____

CONTACT: _____ EMAIL: _____

Merced County Business License: _____

All vendors are responsible to submit Merced County Business License in addition to any other requirements listed below.

Vendor Options:

Non- MCHCC Member Prices

___ General booth \$75
(this includes craft, non-profit, retail, etc.)

___ Food Vendor \$125

MCHCC Member Prices

___ General booth \$50
(this includes craft, non-profit, retail, etc.)

___ Food Vendor \$100

Vendor Spaces are 10ft x 10ft * Ask about our Double Booth price.

Food Vendor application along with certificate of Insurance, Environmental Health Permit and proof of business license are due on May 29th, 2014. All other applications are due by June 1st, 2014 and also require Business License proof.

Please list ALL the types of products, food, or information you will be offering.

NO electricity or other equipment will be provided by MCHCC.

Sodas, Water and alcoholic beverages will ONLY be sold by MCHCC. All vendors must follow this rule or you will be asked to leave and will not receive a refund for you vendor fees.

ALL VENDORS must read this application, including the rules and regulations and submit the signed application along with the payment and all other requirements that pertain to your category.

PLEASE ATTACH YOUR VENDOR FEE TO THIS FORM TO EXPEDITE PROCESSING. Space is limited and acceptance is subject to the approval of the Merced County Health Department. It is very important that this form be complete and accurate. If the Merced County Health Department approves your vendor request form, you will be contacted by June 9th, 2014. If you are not approved you will receive your un-cashed check and a letter explaining the decision via the mail. You must follow all the rules and regulations in order to participate in the event. You will be held responsible for the cleanup of your booth space and could be fined up to \$100 if trash is left in your area or the space/turf is damaged. Please note the application and fee due dates. If your fees are not paid in full by the given due date, your space will not be reserved and this may result in additional fees if space is still available. All fees are subject to change at the discretion of the Merced County Hispanic Chamber of Commerce. By returning this vendor request form you agree to abide by all the rules and conditions set forth by the Merced County Hispanic Chamber of Commerce.

RULES & REGULATIONS

VENDOR SPACE: The Merced County Hispanic Chamber of Commerce reserves the right to relocate booths at any time for the greater good of the event.

PAYMENT FOR VENDOR SPACE: Payment in full is due by May 29th, 2014. Any returned check will be charged a \$35.00 fee. Failure to pay the appropriate fee by the due date will result in loss of vendor space.

USE OF VENDOR BOOTH SPACE: No vendor shall sub-lease or share the assigned space. All demonstrations, sales and/or promotional activities, and distribution of merchandise, flyers, and promotional materials shall be confined to limits of the vendor space.

CANCELLATION OF VENDOR SPACE: Vendor **fees are NOT refundable** under any circumstances.

INSURANCE: All vendors must provide a Certificate of Insurance with liability limits of 1 million naming the **County of Merced** as additionally insured.

Note: If you have a general insurance policy for your company please provide us a copy of that. Proof of insurance must be on file in our office two weeks prior to the event. If not received by due date (**June 1st, 2014**) your event space will be made available to other vendors. Mail insurance to: The Merced County Hispanic Chamber of Commerce Special Events, 800 w 20TH St, STE D Merced, CA 95340; or fax to: 209-384-0934 Attn: Salsa at the Lake Festival.

HEALTH REGULATIONS: All food, beverage and snack vendors are responsible for being aware of and in compliance with all Merced County Health Department health regulations. If you have any questions, please contact the Merced County Health Department at 260 East 15th Street / Merced, California 95341 / Phone (209) 381-1100 / FAX (209) 384-1593 www.co.merced.ca.us/eh.

BUILDING AND FIRE DEPARTMENT REGULATIONS: All food vendors are responsible for being aware of building and fire regulations and be compliant with all City and County regulations. On-site inspections will be completed prior to the start of the event.
No exceptions to this policy.

No Refunds

Waiver: I hereby release the Merced County Hispanic Chamber of Commerce & Merced County from any and all claims resulting from loss, damage, or injury to myself or my equipment which may occur before, during & after the Salsa at the Lake Festival.

I understand that this is a request form only until both the form and the required registration fee is accepted by The Merced County Hispanic Chamber of Commerce Special Event staff person. Once the applicable fee and this form is accepted by a Merced County Hispanic Chamber of Commerce Special Event staff person, it will be considered a binding agreement.

I agree to abide by all rules and regulations

Please print your name and Business name:

Signature: _____ Date: _____

Forms of Payment:

Cash, Visa/Mastercard, Money Order and checks

Make payment to : **Merced County Hispanic Chamber of Commerce**

Please submit your application along with all fees to:

Merced County Hispanic Chamber of Commerce

Att: Salsa at the Lake Festival

800 W 20th St, STE D

Merced, CA 95340